



Parent Participation Agreement

The Metcalfe Cooperative Nursery School depends on the commitment of time and energy of every member of the cooperative for its continued success. The goal is to keep tuition fees down while providing safe, quality, age-appropriate programming for our children. When you register your child in the MCNS cooperative, you are choosing to play an active role in both your child's development and in maintaining and preserving a vital community service.

Duties & Responsibilities

Each family in the Metcalfe Cooperative Nursery School *must* participate as follows:

1. Participate in all three of the nursery school's community events by volunteering on the day of the event:

- Fall Clothing & Garage Sale (October)
- Easter Bunny Breakfast & Silent Auction (usually the Saturday prior to Easter weekend)
- Spring Clothing & Garage Sale (May)

2. Act as Helping Parent (Preschool Program only)

As scheduled, provide snack and clean the bathrooms used by the children.

Please check the Member Handbook for details.

If you are unable to act as Helping Parent on your scheduled day, make arrangements to switch days with another parent.

3. Attend General Meetings

Attendance at General Meetings is mandatory. There are usually three General Meetings held each school year: in September (Fall Orientation), January or February (2nd Semester), and May or June (General Meeting). Other meetings may be called as required.

4. Provide Play Dough

As scheduled on the Roster, make play dough to be shared by all children in the school.

5. Take on a position(s) within the nursery school, as follows:

Each family must fulfill;

- One Executive position; or
- One Coordinator position; or
- Two Committee member positions.

A list of nursery school positions and brief descriptions can be found in the Member Handbook.

Please indicate your preference below by ranking your top 3 choices in the spaces provided. Every effort will be made to ensure families are assigned their preferred position(s).



Executive Positions

- President
- Vice-President & Secretary
- Treasurer
- Marketing Chairperson
- Registrar & Helping Parent Roster Coordinator
- RFC Liaison

Coordinator Positions

- Year Book & Scholastic Books Coordinator
- Facilities Coordinator
- Special Events & Field Trip Coordinator
- Easter Bunny Breakfast Coordinator
- Silent Auction Coordinator
- Spring & Fall Garage Sales Coordinator

Committees

- Easter Bunny Breakfast & Silent Auction
- Marketing
- Special Events
- Spring & Fall Garage Sales
- Facilities

Acknowledgement and Agreement

I understand that all nursery school positions are unpaid and that fulfilling one of these roles is a requirement of each family as part of our membership in the Metcalfe Cooperative Nursery School.

I agree to working in at least one Executive or Coordinator position, or as a member of two committees. I also agree to assist on the "day-of" for each of the school's three primary community events.

I agree to perform helping days as scheduled, or to arrange for a replacement.

Parent 1's Name (PRINT) Date Signature

Parent 2's Name (PRINT) Date Signature

To be completed by Registrar upon registration:

Position(s) selected/assigned for 2016/2017 school year:

Parents' schedule considerations for helping days:
